

(11) Database checklist

Name of Database:			
Database features: <i>Does the database include.../allow you to.../allow you to use.../allow you to do a/an...</i>		Further comments on these features: <i>(In this column you should enter anything you notice about these database features apart from their mere presence or absence in the database)</i>	
Where and how can I find it? <ul style="list-style-type: none"> ○ Do I need to log in with my personal account? ○ Do I need to access it via VPN from home or is it freely accessible? 			
What contents does the database cover? <i>(Look for list of journals, date range of database, who is responsible for the contents or any other information on what this database covers)</i>			
What function can the database fulfill in a literature and cultural studies research project? <i>(Provides bibliographical records, allows access to full texts, provides information on relevant topics, ...)</i>			
User support: <i>Are users provided with information on how to use the database by ...</i>		Further comments on these features: <i>(In this column you should enter anything you notice about these database features apart from their mere presence or absence in the database)</i>	
help pages	<input type="checkbox"/> yes	<input type="checkbox"/> no	
tutorials	<input type="checkbox"/> yes	<input type="checkbox"/> no	
other help features	<input type="checkbox"/> yes	<input type="checkbox"/> no	
Further comments on user support:			
Contents			
abstracts	<input type="checkbox"/> yes	<input type="checkbox"/> no	
bibliographic data	<input type="checkbox"/> yes	<input type="checkbox"/> no	
full texts	<input type="checkbox"/> yes	<input type="checkbox"/> no	p

Search and browse features:			Further comments on these features:
Boolean AND	<input type="checkbox"/> yes	<input type="checkbox"/> no	
Boolean AND (implicit)	<input type="checkbox"/> yes	<input type="checkbox"/> no	
Boolean NOT	<input type="checkbox"/> yes	<input type="checkbox"/> no	
Boolean OR	<input type="checkbox"/> yes	<input type="checkbox"/> no	
the operator SAME	<input type="checkbox"/> yes	<input type="checkbox"/> no	
Proximity Operators (near, n, w, ...)	<input type="checkbox"/> yes	<input type="checkbox"/> no	
Truncation (?, *, ...)	<input type="checkbox"/> yes	<input type="checkbox"/> no	
Wildcards (?, *, ...)	<input type="checkbox"/> yes	<input type="checkbox"/> no	
Cited Author Search	<input type="checkbox"/> yes	<input type="checkbox"/> no	
Cited Reference Search	<input type="checkbox"/> yes	<input type="checkbox"/> no	
Advanced Searches	<input type="checkbox"/> yes	<input type="checkbox"/> no	
Field Search (author, keyword, ...)	<input type="checkbox"/> yes	<input type="checkbox"/> no	
Phrase Search = "" ("second language")	<input type="checkbox"/> yes	<input type="checkbox"/> no	
Phrase Search = words next to each other (second language)	<input type="checkbox"/> yes	<input type="checkbox"/> no	
controlled vocabulary (descriptors)	<input type="checkbox"/> yes	<input type="checkbox"/> no	
stopwords (words that are not searchable)	<input type="checkbox"/> yes	<input type="checkbox"/> no	
thesaurus	<input type="checkbox"/> yes	<input type="checkbox"/> no	

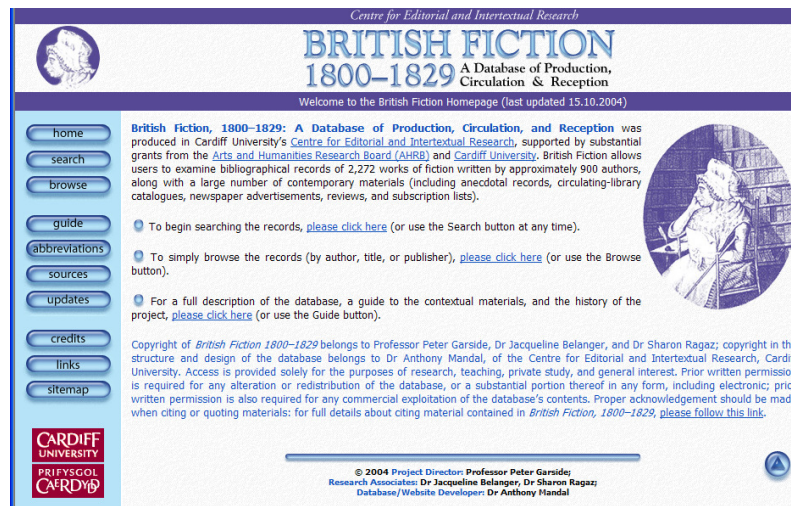
Index Search (Browsing an index)	<input type="checkbox"/> yes	<input type="checkbox"/> no	
Full text search	<input type="checkbox"/> yes	<input type="checkbox"/> no	
Full text search	<input type="checkbox"/> yes	<input type="checkbox"/> no	
options for narrowing down searches	<input type="checkbox"/> yes	<input type="checkbox"/> no	
visual search	<input type="checkbox"/> yes	<input type="checkbox"/> no	
combine more than one database	<input type="checkbox"/> yes	<input type="checkbox"/> no	
What else did I notice about search and browse features?			
What else can one do once one has done a search? <i>Is a/an ... feature available?/Can I do the following with the database?</i>		Further comments on these features: <i>(In this column you should enter anything you notice about these database features apart from their mere presence or absence in the database)</i>	
Search History	<input type="checkbox"/> yes	<input type="checkbox"/> no	
combine searches	<input type="checkbox"/> yes	<input type="checkbox"/> no	
download searches	<input type="checkbox"/> yes	<input type="checkbox"/> no	
e-mail searches	<input type="checkbox"/> yes	<input type="checkbox"/> no	
e-mail individual records	<input type="checkbox"/> yes	<input type="checkbox"/> no	
save searches	<input type="checkbox"/> yes	<input type="checkbox"/> no	

set alerts in order to be informed about new records on a regular basis?	<input type="checkbox"/> yes	<input type="checkbox"/> no	
use SFX to locate items in libraries or in other e-resources	<input type="checkbox"/> yes	<input type="checkbox"/> no	
Which of these special features are available? <i>Does the database provide</i>		Further comments on these special features: <i>(In this column you should enter anything you notice about these database features apart from their mere presence or absence in the database)</i>	
further links to web resources	<input type="checkbox"/> yes	<input type="checkbox"/> no	
special navigation features	<input type="checkbox"/> yes	<input type="checkbox"/> no	
a personal zone	<input type="checkbox"/> yes	<input type="checkbox"/> no	
Personal response: What do YOU think about the database		Further comments on these questions: <i>Explain your response:</i>	
Is it useful in general?	<input type="checkbox"/> yes	<input type="checkbox"/> no	because ...
I would recommend it to my colleagues	<input type="checkbox"/> yes	<input type="checkbox"/> no	because ...
Is it useful to my own research	<input type="checkbox"/> yes	<input type="checkbox"/> no	because ...
Further comments on this database:			

(12) Special interest databases

- **British Fiction (1800-1829)**

A Database of Production, Circulation, and Reception was produced in Cardiff University's Centre for Editorial and Intertextual Research, supported by substantial grants from the Arts and Humanities Research Board (AHRB) and Cardiff University. British Fiction allows users to examine bibliographical records of 2,272 works of fiction written by approximately 900 authors, along with a large number of contemporary materials (including anecdotal records, circulating-library catalogues, newspaper advertisements, reviews, and subscription lists).



(13) Subject/humanities gateways to information on the internet

- **Anglistik Guide at the State and University Library Goettingen** (UB Wien > Bibliotheken > English and American Studies Library > Resources > Subject portals)
- **Die Düsseldorfer Virtuelle Bibliothek: Anglistik** (UB Wien > Bibliotheken > English and American Studies Library > Resources > Subject portals)
- **Intute / Arts and Humanities**
Intute: Arts and Humanities Gateway ermöglicht freien Zugang zu qualitativ hoch stehenden Internetressourcen, welchen von Fachleuten evaluiert und kategorisiert wurden. Diese Datenbank ist aus dem Zusammenschluss von Artifact and Humbul entstanden. Zurzeit werden zu den Themen Philosophie, Theologie, Historische Wissenschaften, Sprach- und Literaturwissenschaften, Kunstwissenschaften und anderen philologisch-kulturkundliche Richtungen über 18,000 Webressourcen aufgelistet. (DB Service)
- **Voice of the Shuttle:** provides a structured and briefly annotated guide to online resources (focus on the humanities and their interaction with the sciences and social sciences) (UB Wien > Bibliotheken > English and American Studies Library > Resources > Subject portals; DB Service)

Source for tips for research: Rumsey, Sally. *How to Find Information. A Guide for Researchers*. Maidenhead: Open UP, 2004. R-1-1=12

Also recommended: Bolker, Joan. *Writing Your Dissertation in Fifteen Minutes a Day. A Guide to Starting, Revising, and Finishing Your Doctoral Thesis*. New York: Holt, 1998. (FB Kultur- u. Soz. Anthropologie ; FB Wirtschaftswiss. / BWL) & Wisker, Gina. *The Postgraduate Research Handbook. Succeed with your MA, MPhil, EdD and PhD*. Basingstoke: Palgrave Macmillan, 2005. R-1-1=14